

SYLLABUS

POLITICAL SCIENCE SEC

Developing Leadership Skills

Vocational/ Skill Enhancement Course Under

National Education Policy, 2020

Semester 1: Foundations of Leadership and Self-Awareness

Semester 2: Grassroots Leadership and Participatory Governance

Semester 3: State-Level Leadership and Legislative Processes

Semester 4: National Leadership and Parliamentary Democracy (Indian Parliament)

Semester 5: Global Leadership and Multilateral Institutions (United Nations)

Semester 6: Career Readiness and Public Leadership

VOCATIONAL COURSES
(For those getting admission in the session 2025-26 onwards)

<i>Vocational Course: POLITICAL SCIENCE</i>		
		Year: I
		Semester: I
Course Code: PS301MT	Course Title: Foundations of Leadership and Self-Awareness	
<p>Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.</p>		
Credits: 2		SEC/VOC
Max. Marks: 100		Min. Passing Marks: 33
Total No. of Lectures-Tutorials-Practical (in hours per week): 2-0-0		
Unit	Topic	No. of Lectures
Unit I	Understanding Leadership <ul style="list-style-type: none"> • Definition and Theories of Leadership (Trait, Behavioral, Situational, Transformational) • Leadership in the Indian context: M. K. Gandhi, Jawaharlal Nehru, Dr. B. R. Ambedkar, V.D. Savarkar, A. B. Vajpayee • Difference Between Leader and Manager 	10
Unit II	Emotional Intelligence and Self-Leadership <ul style="list-style-type: none"> • Self-Awareness and Reflection Tools (SWOT — Strengths, Weaknesses, Opportunities, Threats) • Emotional Intelligence, Moral Grounding, and Values in Leadership • Leadership Styles – Kurt Lewin, Rensis Likert, Blake & Mouton 	10
Unit III	Practical Skills <ul style="list-style-type: none"> • Group Discussion: What Makes a Leader? • Personality Mapping and Action Plan- Write a biographical note on a local leader 	10

Suggested Readings:

- Chakrabarty, B., & Chand, P. (2012). *Public administration in a globalizing world: Theories and practices*. SAGE.
- Goleman, D. (1995). *Emotional intelligence: Why it matters more than IQ*. Bantam.
- Burns, J. M. (1978). *Leadership*. Harper & Row.

- Kumar, R. (2010). *Gandhi and leadership*. Oxford University Press.
- Shukla, H. (2023). *Politics unveiled: The path to successful political leadership*. Notion Press.
- Plecas, D., Squires, C., & Garis, L. (2018). *Essentials of leadership in government: Understanding the basics* (2nd ed.). Independently published. <https://cjr.ufv.ca/wp-content/uploads/2018/02/Essentials-of-Leadership-book-2nd-Ed-web.pdf>
- Rost, J. C. (1991). *Leadership for the twenty-first-century*. Praeger.
- Udogu, E. (2008). The issue of political leadership in the Third World: What is to be done? *Journal of Third World Studies*, 25(1), 13–24. https://libres.uncg.edu/ir/asu/f/Udogu_Ike_2008_The_issue_of_political.pdf
- Foley, M. (2013). *Political leadership: Themes, contexts, and critiques*. Oxford University Press.

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective paper. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the cour

<i>Vocational Course: POLITICAL SCIENCE</i>		
	Year: I	Semester: II
Course Code: PS302MT	Course Title: Grassroots Leadership and Participatory Governance	
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.		
Credits: 2	SEC/VOC	
Max. Marks: 100	Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topics	No. of Lectures
Unit I	Democratic Decentralization <ul style="list-style-type: none"> • 73rd and 74th Constitutional Amendment Act (1992) • Role and Jurisdiction of Urban/Rural Local Bodies • Concept of Social Audit and Participatory Democracy 	10
Unit II	Local Leadership Challenges <ul style="list-style-type: none"> • Role of Executive Heads of Urban/Rural Local Bodies • Women's Leadership • Caste, and Gender Dynamics in Local Governance 	10
Unit III	Practical Skills <ul style="list-style-type: none"> • Mock Gram Sabha Proceedings • Field Visit to a Gram/Nagar Panchayat 	10

Essential Readings:

- Aslam, M. (2007). Panchayati Raj in India. National Book Trust of India
- Mathew, G. (1994). *Panchayati Raj: From Legislation to Movement*. Concept Publishing.
- Sharma, M. L. (1987). Gandhi and Democratic Decentralisation in India. Deep & Deep Publications
- Jain, S. (1999). Gram Sabha Task before the Nation. Kurukshetra-A Journal on Rural Development, 40(3), 23-26.

- The Constitutional (73rd and 74th Amendment) Act 1992, Ministry of Rural Development, Govt. of India, New Delhi.

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE

Year: II Semester: III

Course Code: PS303MT	Course Title: State-Level Leadership and Legislative Processes
--------------------------------	---

Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.

Credits: 2	SEC/VOC
-------------------	----------------

Max. Marks: 100	Min. Passing Marks: 33
------------------------	-------------------------------

Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0

Unit	Topic	No. of Lectures
Unit I	Structure and Role of the State Legislature <ul style="list-style-type: none">• Legislative Assembly (Vidhan Sabha) and Legislative Council (Vidhan Parishad) Powers and Processes• Role of MLAs and MLCs, Standing Committees, and Budget Processes• Role of Opposition in state legislature	10
Unit II	Political Participation and Leadership in States <ul style="list-style-type: none">• Electoral Politics and Citizen Engagement• Role of Chief Minister and Council of Ministers	10
Unit III	Practical Skills <ul style="list-style-type: none">• Mock Legislative Assembly Sessions/Proceedings• Policy Drafting (Education, Employment, Environment policy)• Research Report on a Legislative Bill	10

Suggested Readings:

- Roy, Himanshu, and M. P. Singh. (2018) *Indian Political System*. Pearson Education India.
- Chatterjee, P. (Ed.). (1997). *State and politics in India*. Oxford University Press.
- Austin, G. (1999). *Working a democratic constitution: The Indian experience*. Oxford University Press.
- Nainta, R.P., *Governors under the Indian Constitution*, New Delhi, Deep and Deep Publishers, 1992.
- Nair, S.M., (1991) *Government and Chief Ministers in Indian States : Conflicts and Relations*, New Delhi, Deep and Deep Publications, 1991.
- Khosla Madhav. (2013). *The Indian Constitution*, Oxford University Press.
- Atul Kohli (ed.) (2001). *The Success of India's Democracy*. Cambridge University Press.
- PRS Legislative Research. (<https://prsindia.org/>)

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

<i>Vocational Course: POLITICAL SCIENCE</i>			
		Year: II	Semester: IV
Course Code: PS304MT	Course Title: National Leadership and Parliamentary Democracy (Indian Parliament)		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topics	No. of Lectures	
Unit I	Structure and Functions of the Indian Parliament <ul style="list-style-type: none"> • Lok Sabha and Rajya Sabha: Roles, Privileges, and Lawmaking • Standing and Ad Hoc Committees in Parliament and Budget Processes • Role of Opposition in a Parliamentary Democracy 	10	
Unit II	Leadership and Accountability in Parliamentary Democracy <ul style="list-style-type: none"> • Prime Minister and the Council of Ministers, Leader of Opposition • Accountability mechanisms, Question Hour, Zero Hour, CAG 	10	
Unit III	Practical Skills <ul style="list-style-type: none"> • Mock Parliament Session (Debate on any National Policy) • Drafting and Presenting a Private Member's Bill • Visit/ Report on the Parliamentary Museum or Secretariat 	10	

Suggested Readings

1. Roy, Himanshu, and M. P. Singh. *Indian Political System*. 4th ed. Noida: Pearson Education India, 2018.
2. Basu, Durga Das (2022). *Introduction to the Constitution of India* (26th Edition). LexisNexis.
3. Kashyap, Subhash C. (2019). *Our Parliament: An Introduction to the Parliament of India*. National Book Trust.
4. Austin, G. (1999). *Working a democratic constitution: The Indian experience*. Oxford University Press.
5. Shankar, B. L., & Rodrigues, V. (2011). *The Indian Parliament: A Democracy at Work*. Oxford University Press.
6. Austin, G. (1999). *Working a Democratic Constitution: The Indian Experience*. Oxford University Press.

Vocational Course: POLITICAL SCIENCE

Year: III Semester: V

Course Code: PS305MT
Course Title: Global Leadership and Multilateral Institutions (United Nations)

Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.

Credits: 2

SEC

Max. Marks: 100

Min. Passing Marks: 33

Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0

Unit	Topic	No. of Lectures
Unit I	United Nations System and Global Governance <ul style="list-style-type: none">• Structure of the UN: General Assembly, Security Council, ECOSOC• India's Position in the UN System, Security Council Debate	10
Unit II	Diplomacy and International Leadership <ul style="list-style-type: none">• Global Negotiations, Sustainable Development Goals (SDGs), Climate Change• Soft Power and India's Diplomatic Strategy	10
Unit III	Practical Skills <ul style="list-style-type: none">• Model United Nations (MUN) Simulation• Resolution Drafting and Diplomatic Negotiation• Report on India's Role in a Global Issues	10

Suggested Readings:

- Karns, M. P., Johnson T. & Stiles, K. W. (2024). *International Organizations: The Politics and Processes of Global Governance*. Lynne Rienner.
- Thakur, R. (2017). *The United Nations, Peace and Security*. Cambridge University Press.
- Weiss, T. G., & Wilkinson, R. (Eds.). (2018). *The Oxford handbook on the United Nations* (2nd ed.). Oxford University Press.
- Murthy, C. S. R. (2020). *India in the United Nations: Interplay of interests and principles* (1st ed.). SAGE Publications Pvt Ltd.
- Jaishankar, S. (2020). *The India way: Strategies for an uncertain world*. HarperCollins India.
- Singh, Z. D. (2022). *Power and diplomacy: India's foreign policies during the Cold War*. Oxford University Press.
- Downie, D. L., & Chasek, P. S. (2021). *Global environmental politics* (8th ed.). Routledge.
- Das, R. (2020). *The blue elephant: Why India must boost its soft power*. Notion Press.
- Ministry of External Affairs (India). (Annual Reports). <https://mea.gov.in>

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE

Year: III Semester: VI

Course Code:
PS306MT

Course Title: Career Readiness and Public Leadership

Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.

Credits: 2

SEC/VOC

Max. Marks: 100

Min. Passing Marks: 33

Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0

Unit	Topic	No. of Lectures
Unit I	<p>Career Mapping in Politics and Governance</p> <ul style="list-style-type: none"> • Civil Services, Policy Research, Political Consulting, Think Tanks, NGOs, and Media. • Resume Writing, Statement of Purpose, Cover Letter, LinkedIn Profile 	10
Unit II	<p>Leadership in Public and Private Sector</p> <ul style="list-style-type: none"> • Leadership in CSR (Corporate Social Responsibility) and Social Entrepreneurship • Branding, Communication, Public Image, Digital Presence 	10
Unit III	<p>Practical Skills</p> <ul style="list-style-type: none"> • Write a research report on any public policy • Write a report on the working of an NGO in your locality • Prepare a mock election campaign of any leader/party 	10

Suggested Readings:

- Maxwell, J. C. (2013). *The 5 Levels of Leadership*. Center Street.
- De Janasz, S. C., Dowd, K. O., & Schneider, B. Z. (2012). *Interpersonal Skills in Organizations*. McGraw-Hill.
- Bryson, J. M. (2018). *Strategic planning for public and nonprofit organizations: A guide to strengthening and sustaining organizational achievement*. (5th ed.). Jossey-Bass
- Ranjan, A. (2021). *Making a difference: The IAS as a career*. Penguin.
- Hooja, R. (Ed.). (2023). *Bureaucracy and society: The IAS at work*. Rawat Publications.
- Kapoor, A., & Kulshrestha, C. (2020). *Branding and sustainable competitive advantage: Building virtual presence*. IRMA Press.
- Capelli, P., Singh, H., Singh, J., & Useem, M. (2010). *The India way: How India's top business leaders are revolutionizing management*. Harvard Business Press.

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

This course can be opted for as a vocational course by the students of the following subjects:

This subject can be opted for by students of any stream.

Suggested Continuous Evaluation (25 Marks):

Internal Assessment: 10 Marks

Assignment & Presentation: 10

Marks Attendance: 05 marks